

## CITY COUNCIL MEETING Minutes of Caucus Meeting May 4, 2021

After the pledge and invocation by Amy Hurst, Mayor Stinson called the Caucus Meeting to order.

The following Council Members answering roll call:

Amy Hurst	Present	Joyce Carson	Present
Craig Owen	Present	Sebastian Ernst	Absent
Darryl Ammerman	Present	Luke Price	Present

Also Present: Attorney Brandon Voelker

Mayor Stinson read a Proclamation in honor of the 52nd Annual Professional Municipal Clerks Week after which City Clerk recognized other clerks for the City presenting them with certificates of appreciation: Mandy Smith with the Police Department, Dawn Hughes with the Water and Waste Water Plants, Belinda Stevens, Utility Clerk, and Shelley Wright, Administrative Assistant. Absent for presentation was Susan Bishop, Accounts Payable Clerk.

Bill Mitchell was present to give a status update on the current projects and present and review with the Council the detailed budget. Painting and repairs to the water tower South of Falmouth is almost complete with the logo having been completed the previous weekend. There are still some electrical issues to be done on that project. The retention basin at the sewer plant is on-going with a huge hole where dirt has been removed. The next step will be concrete work. Both projects were on schedule and on budget. He then asked for any questions.

Alex Carson was in attendance to do a presentation on a newly formed organization called, "Raise the Roof". The goal and purpose were to garner support from the community, as a whole in working together on fund raising efforts and ideas to revitalize the downtown area. He did a power point presentation detailing the proposed process and explaining what could happen in 3-5 years. There were already individuals committed to the effort and he wanted to present to Council and educate them on what the plans were and ask for any interested persons to join the efforts.

Brett Price, Planning and Zoning Administrator was present to give an update on issues his office had been working on. He presented Council a report listing those properties within the city limits. There were questions and a lengthy discussion when asked of Mr. Price regarding a

specific property on Robbins Avenue. He explained that based on what was submitted to his office for a "site plan", it fell within the guidelines of Planning & Zoning and permits were issued accordingly with restrictions that had to be met. There had been an extension given until May 13. Based on the where the discussion was going, Attorney Brandon Voelker explained the issue was not with Planning & Zoning as much as it was a Building Code violation. It was explained the City had adopted both the Kentucky Building Code as well as the International Property Maintenance Code, but there was no inspector to enforce violations such as exist. Members of the Nuisance Committee stated some of the issues discussed would be addressed in the new ordinance being proposed.

Another topic for Mr. Price to address was a letter received by a resident property owner regarding setbacks in the zoning ordinance and those setbacks being unrealistic to empty lots for potential development. After much discussion, Mr. Price is to send the amendments he has on file to Attorney Brandon Voelker for review and possible submission of text changes. He agreed to take the lead in getting the changes made and submitted and said it would be a matter of Council by vote, authorizing sponsorship of text amendments to zoning ordinance.

After discussion, Mayor Stinson agreed to facilitate a meeting with Attorney Brandon Voelker, himself, Mr. Hall, Brett Price, and Councilman Luke Price to discuss the position of a building inspector and fee schedule.

Mayor Stinson then read a statement regarding the NKY Regional Hazard Mitigation Plan Yearly Review Report. This review has been added to both the Pendleton County and the City of Falmouth websites and must be documented as having been read at a convened council meeting.

Mayor Stinson then began departmental reports:

Gary Lea: Working to install lights that had been received. More lights had been ordered but not received yet as there is a back log of orders.

Dave Klaber: Submitted his fire report and reviewed with Council. Working on purchase of PPE equipment with grant received.

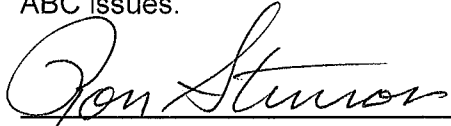
Andy Richie: Discussed the big hole at the sewer plant being done by Judy Construction. He stated concrete work should start in about two weeks. Otherwise, routine as normal.


Mark McClure: Mark was present in the Chief's absence. Submitted the report to Council and reviewed the log for nuisance responses. There were a couple areas reported to him for follow up.

Ramona Williams: Reported that all pictures for the surplus equipment and descriptions of each had been submitted to the website people on Friday. As soon as it was all added she would

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notify everyone. Thanked council for their support in allowing her to attend the Clerk's Conference and shared with them several things including regulations about food trucks and ABC issues.

  
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Ron Stinson, Mayor

  
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Attest: City Clerk